

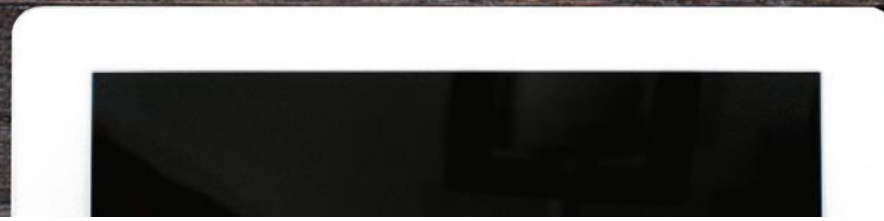


The Gideons  
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# Church Presenter Training

## Module 3 - Polishing Your Presentation





# Write Presentation?

Once outline is approved by mentor, consider writing your presentations exactly as you would say it to your audience:

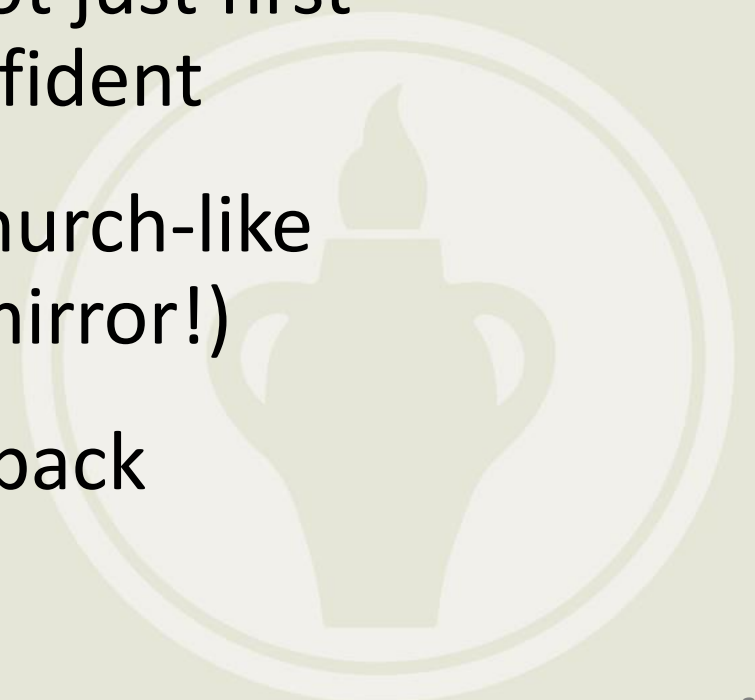
- for timing purposes
- to assist with the format of your presentation

Consider linking statements that connect the various aspects of the presentation



# Practise Presentation

- Once written presentation is prepared, focus on practising (but not reading) presentation
- Critical for all presenters (not just first-timers) to practise until confident
- Privately at home or in a church-like setting (use video and/or mirror!)
- In front of mentor for feedback

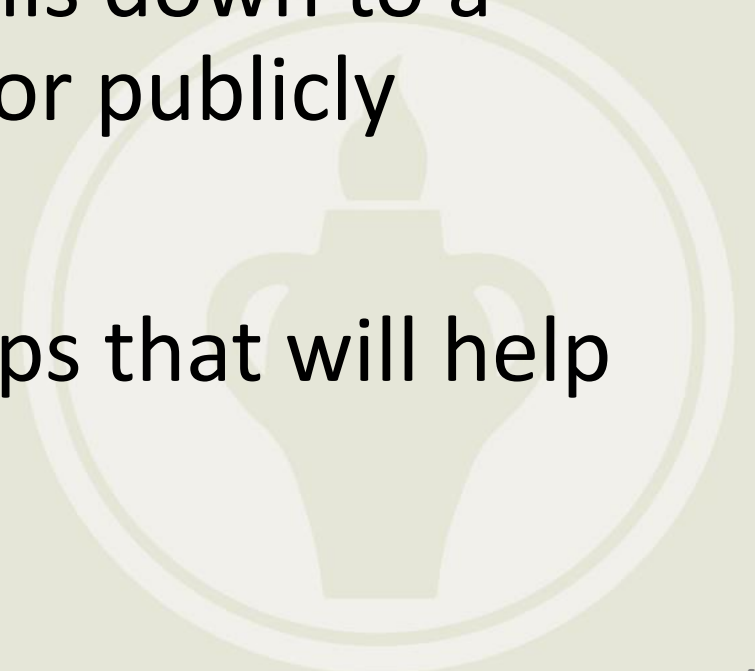


# Practise Presentation

Did you know that public speaking is one of the greatest fears for the human race?

Fear of public speaking really boils down to a fear of being ridiculed, rejected or publicly humiliated.

But don't worry – here's some tips that will help overcome some of your fears.



# Presentation Tips

Learn presentation well so you only need to refer to brief outline notes (DO NOT READ!)

Ensure print is large enough to see easily at a glance – use headings, colour and/or bold text for key elements – number the pages

Don't bind/staple/double-side notes

# Presentation Tips

Keep it brief

Plan to leave a time buffer (plan a 7-minute presentation if you have 8 minutes!)





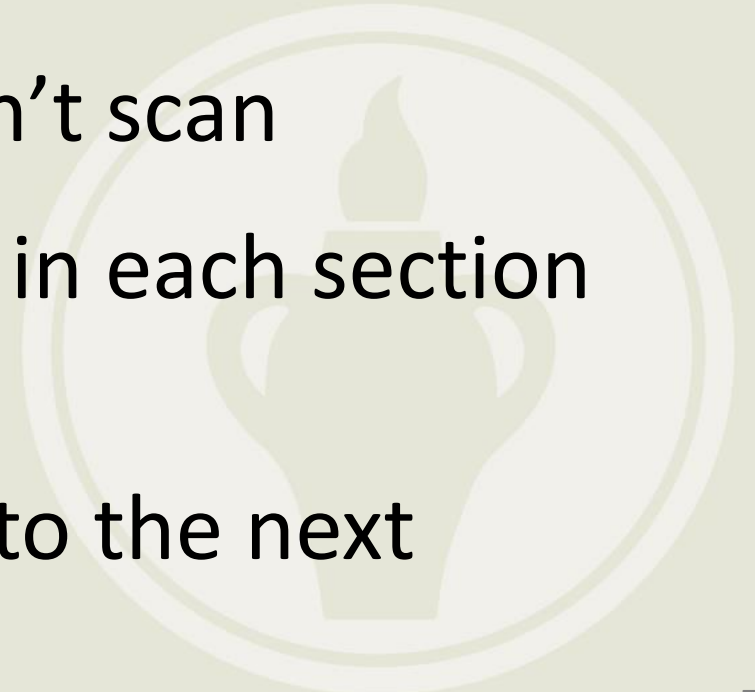
# Presentation Tips

As you practice, take notice of your gestures, how often you refer to notes and use of facial expressions

Practise making eye contact – don't scan

Watch your speed, the time used in each section and overall time

Consider links from one element to the next







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# Thank you!

May God bless you for your faithful service!

