

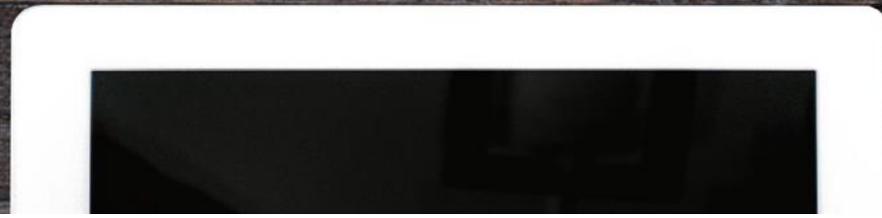


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Church Presenter Training

Module 3 - Polishing Your Presentation

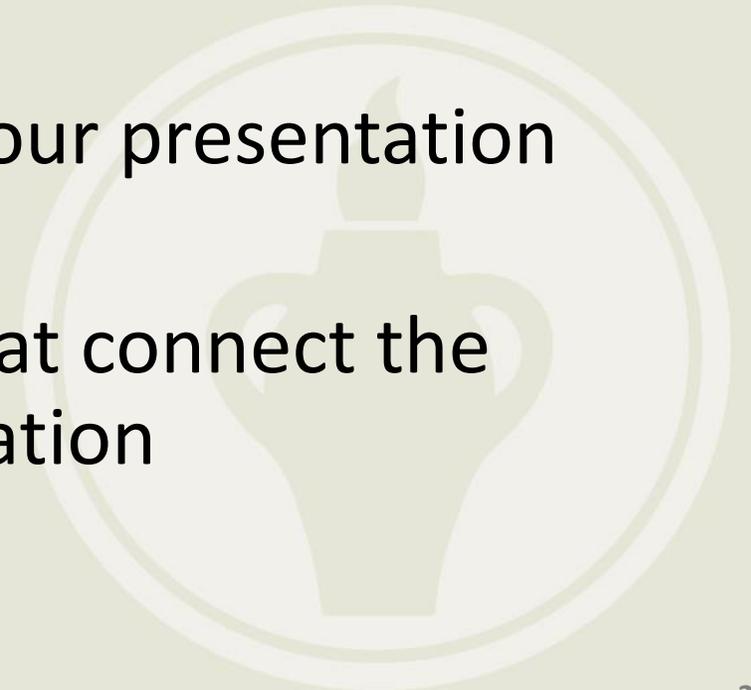


Write Presentation?

Once outline is approved by mentor, consider writing your presentations exactly as you would say it to your audience:

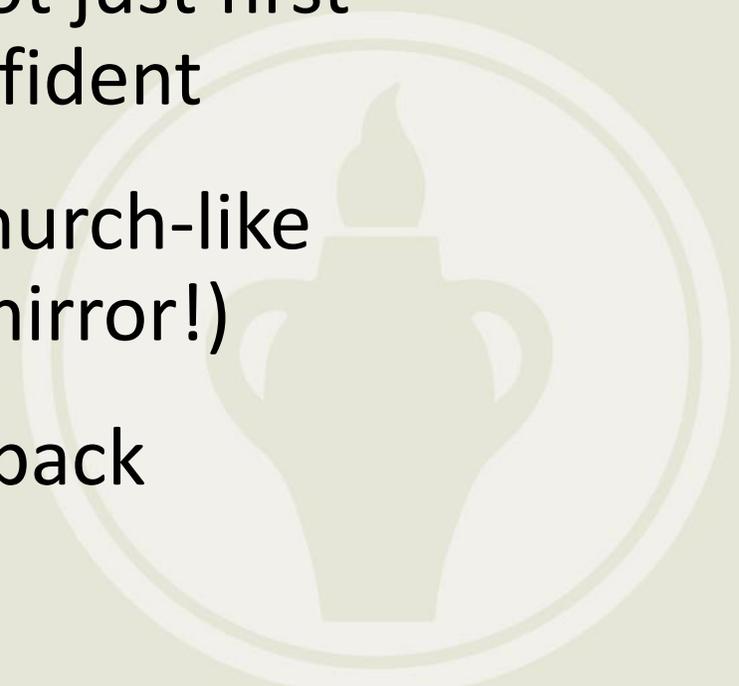
- for timing purposes
- to assist with the format of your presentation

Consider linking statements that connect the various aspects of the presentation



Practise Presentation

- Once written presentation is prepared, focus on practising (but not reading) presentation
- Critical for all presenters (not just first-timers) to practise until confident
- Privately at home or in a church-like setting (use video and/or mirror!)
- In front of mentor for feedback

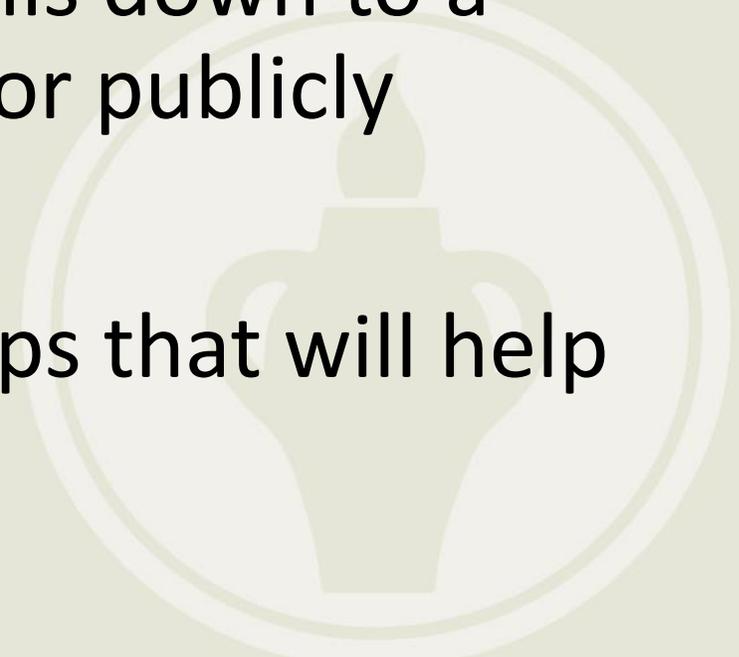


Practise Presentation

Did you know that public speaking is one of the greatest fears for the human race?

Fear of public speaking really boils down to a fear of being ridiculed, rejected or publicly humiliated.

But don't worry – here's some tips that will help overcome some of your fears.



Presentation Tips

Learn presentation well so you only need to refer to brief outline notes (DO NOT READ!)

Ensure print is large enough to see easily at a glance – use headings, colour and/or bold text for key elements – number the pages

Don't bind/staple/double-side notes

Presentation Tips

Keep it brief

Plan to leave a time buffer (plan a 7-minute presentation if you have 8 minutes!)



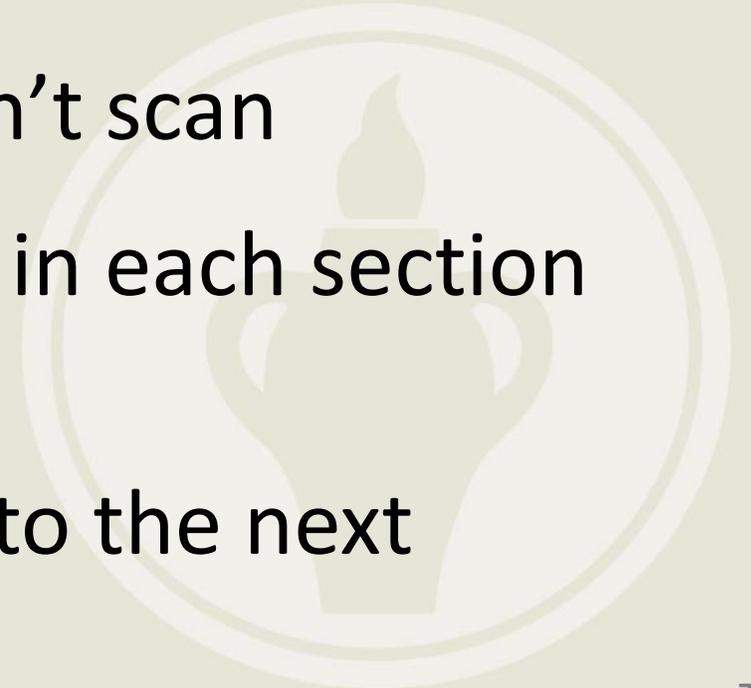
Presentation Tips

As you practice, take notice of your gestures, how often you refer to notes and use of facial expressions

Practise making eye contact – don't scan

Watch your speed, the time used in each section and overall time

Consider links from one element to the next





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Thank you!

May God bless you for your faithful service!

